

## Reporting Instructions for the Water Use Report Form

Please inspect and, if necessary, correct all preprinted information and fill in the blank portions of your form(s).

“Start and End Dates”, “Start and End Readings”, “Crop(s)”, “Acreage(s)”, and “Units meter reads in” are all required for your submittal to be considered complete.

The question about additional water sources only needs to be answered if you used additional water sources for the same acreage.

“Local Well Name” is optional and is included to provide you with a place to record your name for the well if you have one. “Additional Comments” is for any comments you wish to submit about each well or the water use reported for it.

### Reporting Your Meter Readings

When reporting your Starting and Ending meter readings, please provide the actual number recorded on the meter at the start and end of the season. Important: The meter readings are not in “Gallons per Minute”. Printed under the meter reading should be either “ACRE FEET”, “ACRE FEET x .01”, “ACRE FEET x .001”, “GALLONS x 100”, or “GALLONS x 1000”.

In the example to the right,  
the reading should be recorded  
as 39217 and the units  
should be recorded as ACRE FEET x .001



If you have any questions or concerns about completing the form, please do not hesitate to contact:

Wayne Williams  
601-961-5610  
wwilliams@deq.state.ms.us

or

Paul Parrish  
601-405-2443  
pparrish@deq.state.ms.us